Republic of the Philippines

National Electrification Administration

#57 NIA Road, Brgy. Pinyahan, Diliman, Quezon City Contact Nos: 8929-1909 loc. 3138 & 4111

		REQUEST FOR QUOTA	ATION				
			RFQ No.:			25-02-027	
Please compa	ny's letter	: ur latest/lowest price for the items listed below and submit your Si q head to NEA, General Services Division or send to procurement (of 03 March 2025.					
		ned that below procurement is subject to existing Government laws g supplier/bidder to submit the below documents which are necess					ire the
-							
Thank	you.					Ola	
JOEL C. SOMERA							An.
				Officer-In-Charge, General Services Division			
REFE	RENCE:	Purchase Request No.25-02-055/Date: February 24, 2025	Requisit	ioner	: HRAD-GSE		
Item No.	UOM	DESCRIPTION	QTY.	NEA		SUPPLIER'S QUOTE	
140.				UNI	T COST / ABC	UNIT COST	TOTAL AMOUNT
		Procurement of the following Office Supplies:	45		20.00		
1	piece	Clearbook, Legal Eraser, Felt, Whiteboard/Blackboard	15	P	36.00 20.00		
3	piece box	Folder Press Board, Legal Size (100pcs/box)	30	P	1,900.00		
4	box	Index Tab, Self-Adhesive, Clear/Transparent	150	P	75.00		
5	pack	Notepad, Stick on, 2x3 (12pcs/pack)	20	P	180.00		
6	pack	Notepad, Stick on, 3x4 (12pcs/pack)	20	P	300.00		
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		Requirements for submission:	+	-			
		SIGNED quotation, preferably using this RFQ form or	+	\vdash			
		your company's letterhead					
		For the winning supplier, please submit the following:					
		1) PhilGEPS Registration Number or Updated PhilGEPS Platinum;					
		2) Mayor's / Business Permit; and		-			
		3) Certificate of Registration (BIR2303)	+	-	- Comit - Comit		1
			+	+			
			1				
		Mode of Procurement: Shopping (Sec. 52.1 (b))				TOTAL:	
		Reference Number:					
-	Ram	oncito P. Granados		-	Signature over	er printed name	with date
		Canvasser			riginature ove	printed name	WILLI GOLE

Name of Company and Contact No.

February 26, 2025

Date